

Joeffrey Mones

Site Engineer

Site Engineer offering eight (8) years of supervision experience, and All around construction worker for ten (10) years in construction industry. Knowledgeable about best practices, safety requirements and documentation.

Work History

2023-05 -
Current

Site Engineer

*Universal De leon Construction and Aggregates,
Baguio City*

- Ordered and tracked delivery of construction materials and supplies from vendors.
- Oversaw quality control and health and safety matters for construction teams.
- Recorded daily events and activities in site diary to evaluate process and improve productivity.
- Developed safety awareness program consisting of construction safety audits and safety meetings.
- Created work schedules and adjusted as needed to meet project deadlines and keep shifts properly staffed.
- Visited project sites during construction to monitor progress and consult with contractors and on-site engineers.
- Identified and resolved potential structural issues.
- Adhered to timelines to meet quality assurance targets.

2013-06 -
Current

Electrician

Freelancer, Baguio City

- Used testing instruments such as ohmmeters, voltmeters, ammeters, and multimeters.
- Planned layout and installation of electrical wiring, equipment, and fixtures based on specifications and applicable code.
- Read and interpreted electrical, mechanical, and architectural drawings and electrical code specifications for wiring layouts.



Contact

Address

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Philippines 2600

Phone

+639086432398

E-mail

monesjoeffrey@gmail.com

Technical Profile

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint

Competencies

Critical design review
Inspection management
Budgeting
Health and safety
Site inspection
Project Management

- Installed, maintained, repaired, and tested equipment for electricity generation and utilization.
- Coordinated with other trades and general contractors to facilitate layout of recessed fixtures and architectural lighting.
- Inspected electrical systems, equipment and components to identify hazards, defects, and repair requirements.
- Performed routine and complex maintenance and repairs on various electrical equipment.
- Provided preliminary sketches and cost estimates for materials and services.
- Inspected worksites and installations to verify compliance with state safety codes.
- Connected wires to circuit breakers, transformers or other components.
- Demonstrated expertise in use of cable reels, stripping tools, voltage detectors, and wire and cable cutters to complete fast-paced work.

**2015-02 -
2019-04**

Construction Site Supervisor

*Universal De leon Construction and Aggregates,
Baguio City*

- Scheduled labor, ordered materials and coordinated with other contractors to complete projects.
- Actively communicated with crew and responded effectively to all questions, helping to build positive working environment for all.
- Created construction site staffing schedules to properly staff each shift.
- Oversaw employee attendance record, handled payroll, and ordered new materials for sites.
- Enhanced job site safety by vigilantly monitoring equipment and team members to prevent accidents.
- Analyzed blueprints and other project specifications to completely understand all job requirements and determine how many workers would be required onsite.
- Implemented safety procedures and verified workers wore proper safety attire to limit injuries and prevent accidents.

Contract Management

Budget planning

Project oversight

Languages

English, Tagalog

- Read plans and blueprints and communicated to workers.
- Verified completed projects met approved time, quality, and cost estimates.

**2005-01 -
2013-01**

Civil Construction Worker

Residential Projects, Baguio City

- Doing more complex job in construction such as, welding, rough carpentry, masonry, and plumbing.
- Demonstrated safe and proper operation of equipment and tools to prevent harm to team members.
- Worked independently in fast-paced environment while meeting productivity and quality expectations.
- Assembled and disassembled scaffolding and ladders to guarantee safety of workers while performing tasks at heights.
- Worked with contractors and other tradespeople to meet project specifications and deadlines.
- Installed drywall, flooring and other interior finishes to create finished and functional living and work spaces.
- Created waterline and storm sewer profiles based on plans

Education

**2014-06 -
2019-05**

Bachelor of Science: Civil Engineering

Baguio Central University - Baguio City

**2013-01 -
2013-03**

National Certificate-II: Electrical Installation and Maintenance

Regional Training Center TESDA-CAR - Baguio City

**2013-03 -
2013-04**

National Certificate-II: Mechatronic Servicing

Regional Training Center TESDA-CAR - Baguio City

**1999-06 -
2003-04**

High School Diploma

Baguio City National High School

**1993-06 -
1999-04**

Elementary Education

Quezon Elementary School - Baguio City

Certifications

2020-10	(COSH) Construction Occupational Safety and Health Safety Officer-2
2019-06	(OSH) Orientation on Occupational Safety and Health Safety Officer-1

Accomplishments

- Supervised team of 35 workers.
- Successfully managed multiple residential projects ensuring completion ahead of schedule and within budget.
- Implemented rigorous quality control procedures, leading to zero safety incidents.
- Leadership and communication skills fostering a positive and productive team environment.

Personal Information

- Complete Name: Joeffrey Asuncion Mones
- Birthdate : July 30, 1986
- Birthplace : Baguio City
- Height : 172 cm.
- Weight : 84 kgs.
- Religion : Roman Catholic

Character Reference

- Engineer Lionel Ngolob
Project Engineer
09052162520

- Engineer Vernick Balbawang
Engineer-1 NIA-CAR
09165420448