

# EMILIO G. ENCARNACION JR.

## REGISTERED CIVIL ENGINEER

### SAFETY OFFICER – II

125 San Juan 1 Noveleta, Cavite

+(63) 935 4786 303

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emilioencarnacionjr@yahoo.com



## CAREER OBJECTIVE

- Seeking for a good opportunity in a company that enables me to improve my skills, gain experience and expertise, and to develop my knowledge.
- To be part of successful workforce toward the achievement of goals of the organization.

## PERSONAL INFORMATION

Date of Birth: September 10, 1996

Place of Birth: Salamanca, Cavite

CityAge: 26

Gender: Male

Civil Status: Married

Citizenship: Filipino

Height: 5'7 ft

Religion: IGLESIA NI CRISTO

Languages: Tagalog & English

- Leadership and Teamwork
- Technical skills
- Computer Literate (Microsoft Office Word, Power Point and Excel)

## QUALIFICATIONS

- Hardworking, Responsible, and Honest
- Motivated and committed to work
- Leadership in work, having an initiative personality and can work as a team
- Could stand long hours of works, if necessary.
- Able to exhibit good communication

## EDUCATIONAL BACKGROUND

### Tertiary Education

Bachelor of Science in Civil Engineering

University of Perpetual Help System

Dalta(UPHSD)

Alabang Zapote-Road, Pamplona

III, Las Piñas City, Philippines.

2013 – 2019

## ACHIEVEMENTS AND SCHOLARSHIP GRANTS

- GUEST SPEAKER of “Graduate ng K to 12: Hinubog ng Matatag na Edukasyon” in Noveleta National High School (NNHS)
- Abaya CHED Scholarship (*District of Cavite*)
- YES NA YES Scholarship (*Municipality of Noveleta*)
- UnlaDNOveleta Scholarship (*Municipality of Noveleta*)
- School Library Assistant in UPHSD (*SLA*)

## SKILLS

- Engineering drawing and design
- AutoCAD 2D & 3D
- Sketch-Up
- Planswift

## WORK EXPERIENCED

### **SITE ENGINEER (CIVIL ENGINEER – II)**

**Project:** NORTH-SOUTH COMMUTER RAILWAYS PROJECT CP-01  
(NSCR - INFRASTRUCTURE PROJECT)

**Address:** F. Alarilla St, Meycauayan, Bulacan, Philippines

**Company:** TAISEI-D.M.Consunji Inc. JOINTVENTURE (TDJV)

**Period:** SEPTEMBER 2021 to PRESENT 2023

#### **Duties and Responsibilities:**

- Site Engineer of General Contractor with various supervision of sub-contractors and monitoring of activities.
- Responsible for manpower distribution and allocation within their scope of work, also responsible for day to day site monitoring and site inspection.
- Responsible for ensuring compliance with Occupational Safety and Health Standards (**OSHS**) guidelines. Everyday I conduct toolbox meeting in workers and remind them on Safety measures and reminders, Quality of work, Time and target schedules, Cost. (SQTC)
- Ensures all works are being performed correctly and prepared according to the approved method statement (MS), inspection test plan (ITP), For construction drawing plan (FCD) and specification in execution of daily construction activities works: **Structural works** such as setting-Out location, Reinforcement bars, Formworks, and Concreting works. **Architectural works** such as masonry, painting, waterproofing & rectification of punch lists.
- Responsible for sending monitoring report in the group of **Substructure works, Superstructure works, Offshore works, Permanent sheet piles** for protection on river banks and **depot stations area**.
- Estimates of materials, equipments, and labor needed at site. Also Project planning and scheduling.
- Comply with the Project quality standards and procedures.
- Identifies the balance of works and monitors completion of punch lists. Disseminates information to concerned subcontractors and supervisors in order to ensure compliance to the target work schedules.
- Coordinate with the Consultant's representative and Site In-charge for the inspection and meeting about quality problems including closure of the Non-compliance Report of sub-contractor.
- Fully coordinating with the Managers, Project In-charge, QA/QC Engineers, Client's side Inspector, Subcons and other departments.
- Performs other duties and task that may be assigned.

## **ASSISTANT CONSTRUCTION ENGINEER**

**Project:** PROPOSED 12-STOREY MIXED-USE CONDOMINIUM

**Address:** Congbalay, Binakayan Kawit, Cavite

**Company:** HAOLI BUILDERS CONSTRUCTION INC. (HBCI)

**Period:** MARCH 2021 to SEPTEMBER 2021

### **Duties and Responsibilities**

- Assistant Construction Engineer of General Contractor with various supervision of sub-contractors and monitoring of activities.
- Structural and Civil works, Architectural Fit-outs works. Responsible in Request For Inspection (RFI) doing documentation.
- Responsible for manpower distribution and allocation within his scope of work. responsible for day to day site monitoring and site inspection.
- Organizes resources needed that ensures timely handling and proper allocation of resources for activities with high quality of execution.
- Comply with the Project quality standards and procedures.
- Evaluates cost proposals, Billing and accomplishment of subcontractors.
- Monitors the project progress. Project planning and scheduling.
- Coordinates with other department in order to resolve concerns that they may help.
- Responsible for attending the construction coordination meeting (CCM) with the management.
- Performs other duties and task that may be assigned.

## **QA/QC CIVIL ENGINEER**

**Project:** ASPIRE CORPORATE PLAZA (11-STOREY PREMIUM OFFICE BUILDING)

**Address:** Super block A lot 2 Road 3, Macapagal BLVD, Pasay City, Philippines.

**Company:** DESIGN SAGA INC. (DSI)

**Period:** SEPTEMBER 2020 to MARCH 2021

## **SITE & OFFICE CIVIL ENGINEER**

**Project:** KAWIT POGO 12-STOREY CONDOMINIUM / ISLAND COVE HOTEL & LEISURE PARK RENOVATION PROJECT

**Address:** Binakayan Kawit, Cavite 4104 Philippines.

**Company:** DESIGN SAGA INC. (DSI)

**Period:** NOVEMBER 2019 to SEPTEMBER 2020

### **Duties and Responsibilities**

- Worked in sites as QA/QC Engineer and Field & Office Engineer in company.
- Manpower distribution and allocation within scope of work.
- Architectural Fit-outs works, Exterior and Interior renovation and Civil works.
- Performs documentation for turn-over and preparation of project close-out.
- Procurement of materials with the suppliers
- Coordinates with other department in order to resolve concerns that they may help.
- Responsible for attending the construction coordination meeting (CCM) with the management.
- Performs other duties and task that may be assigned.

## **AUTOCAD OPERATOR**

**Project:** AS-BUILT Drawing in Engineering Department

**Address:** 5605 ABD Gen. Emilio Aguinaldo Highway Palico IV, Imus Cavite, Philippines.

**Company:** RONAR GENERAL CONTRACTOR (RGC)

**Period:** APRIL 2017 to JUNE 2017

### **Duties and Responsibilities**

- Office works and site Inspection
- Office Engineer that Type documents, reports and correspondence
- Update As-Built drawings and designs. Update lay outs, Exterior and Interior design renovation and Civil works.
- Performs other duties and task that may be assigned.

## **SEMINARS ATTENDED**

1. **COSH and BOSH Safety Training for Safety Officer – II**  
Safety Vectors Training Services Inc.
2. **8- Hours Mandatory Safety and Health Seminar**  
Taisei-DMCI Joint Venture (TDJV) Meycauayan, Bulacan on July 22, 2023
3. **Safety Training in TDJV regarding the Working Permit Issuer, Hot Work and Electrical Work Permit, Working at Heights Permit, Confined Spaces Work Permit, Excavation Work Permit and Lifting Work Permit.**  
Taisei-DMCI Joint Venture (TDJV) Meycauayan, Bulacan on September 24, 2021
4. **3rd and 4th International Engineering Summit 2019**  
UPHSD at Ernesto Palanca Crisostomo Hall, Las piñas city, Metro Manila Philippines.  
February 21, 2019
5. **Time Management and Building a Solid Financial Foundation**  
Cavite State University-Cavite City, Campus Covered Court, March 09, 2015.

## CHARACTER REFERENCES

**Engr. Lito Brando Topacio**

Construction Manager **(CM)**

TAISEI-DMCI JOINT VENTURE. **(TDJV)**

Meycauayan, Bulacan, Philippines

(0917) 571 4000

**Engr. Felimon Rabino Jr.**

Assistant Construction Manager **(ACM)**

TAISEI-DMCI JOINT VENTURE. **(TDJV)**

Meycauayan, Bulacan, Philippines

(0956) 789 3683

**Engr. Rejes Aparente**

Construction Engineer

Hauli Builders Construction Inc.

**(HBCI)**

Binakayan, Kawit Cavite, Philippines

(0966) 977 8463

**Engr. Raniel Suiza**

Chairman of Civil Engineering University

of Perpetual Help System Dalta **(UPHSD)**

Las-Piñas, Manila, Philippines

(0922) 678 5816

*I hereby certify that the information given above is true and correct to the best of my knowledge and belief.*

**EMILIO G. ENCARNACION JR.**

(CIVIL ENGINEER APPLICANT)

