

VAN JOSELLER E. FLORES, ME, RMP

✉ 211 San Roque, Paombong, Bulacan

☎ 09952151094

✉ vanflores18@gmail.com



OBJECTIVE

A position as a Mechanical Engineer or in any related field where analytical and technical skills can be utilized by a progressive and innovative company.

EDUCATION AND CERTIFICATION

February 2020	Registered Master Plumber License No. 13914
September 2016	Registered Mechanical Engineer License No. 92343
2011-2016	Bachelor of Science in Mechanical Engineering Bulacan State University City of Malolos, Bulacan

WORK EXPERIENCE

March 6, 2017 – Present	Buildnet Construction, Inc 153 Edsa, Brgy. Wack-wack, Mandaluyong City, Metro Manila
-------------------------	--

Purchaser II & Pollution Control Officer (PCO)

As Purchaser II:

- Receive PR's and check its validity.
- Verifies from the requesting party on the specifications of requested spare parts, materials or supplies if the need arises.
- Allocate on-time canvassing, outsourcing and actual verification of spare parts or commodities on issued Purchase Request (PR).
- Consequently, prepare the SQTS timely as required by the process. (Suppliers Quotation Tabulation Sheet).
- Verify and check for finality on the attachment as required by the process and the completeness of the needed supporting data/s.
- Secure approval of the SQTS as per valid approval matrix.
- Prepare Purchase Order (PO) thru SAP System as per approved SQTS.

- Secure approval of Purchase Order as per valid approval matrix.
- Transmits the approved and valid PO to supplier to notify them of the transaction.
- Monitor on-time delivery schedule of purchase order through proper monitoring and recording.
- Attend immediately on nonconforming delivery (if there is any) and document it with necessary corrective action.
- Verify and Check the EMRR (Equipment/Materials Receiving Report) done by the Warehouse receiving personnel.
- Transmit to the Warehouse Department the supplier's Invoice/Receipt, Service Report and Delivery Receipt for every ordered and delivered materials/supplies or rendered service(s).
- Render site visit once in a while to familiarize needs of purchasing support within the project.

As Pollution Control Officer (PCO):

- Together with the Managing Head shall ensure compliance with the requirements of PD 1586, RA 6969, RA 8749, RA 9003, RA 9275, their respective implementing rules and regulations (IRRs), and other pertinent rules and regulations
- Identify significant environmental impacts and recommend possible mitigating measures
- Attend to all permitting requirements
- Ensure proper performance, operation and maintenance of environmental management facilities; transport vehicles of hazardous wastes; Treatment Storage and Disposal (TSD) facilities
- Monitor:
 - a. Compliance to ECC and Permit Conditions
 - b. Installation of pollution source and control facilities
- Report:
 - a. Submit Compliance Monitoring Report (CMRs) and Self-Monitoring Report (SMRs), duly accomplished and signed by the PCO, approved and certified correct by the Managing Head and notarized
 - b. Breakdown of any pollution source and/or control facility or monitoring instruments; Release (e.g. leaks, spills, etc.) of chemicals or hazardous waste.
- Attend/Participate:
 - a. Technical Conferences, Hearings and meetings especially on matters pertaining to pollution cases
 - b. City/Provincial/Municipal regulatory program and activities
- Act as Liaison Officer to EMB
 - a. Initiate and intensify environmental management activities including awareness campaign
 - b. Support in the conduct of multipartite monitoring team activities and meetings

October 2016 – January 2017

Frey-Fil Corporation

Km. 52 Barangay Pungo, Calumpit, Bulacan

Cadet Engineer

- Responsible in all PMS of heavy equipment, trucks, and construction machineries

April 2015 – June 2015

United Pulp and Paper Co., Inc.

Km. 48 McArthur Highway, Iba Este, Calumpit, Bulacan

On-the-Job Trainee (OJT)

SEMINARS

April 6-8, 2021

Advanced Training Course on Climate Change, Greenhouse Gas Emission and Carbon Sequestration Accounting

ALAB Solutions Inc.

San Fernando, Pampanga (Streamed live)

October 22-23, 2020

IMS (EMS and QMS) Internal Audit Course Using ISO 19011:2018

Buildnet Construction, Inc.

153 Edsa, Brgy. Wack-wack, Mandaluyong City

September 25, 2019

Live Fire Control Training and Portable Fire Extinguisher Handling Course

Petron Corporation

FIESTA, General Trias Drive, Brgy. Tejeros Convention, Rosario, Cavite

September 11, 2019

ISO 14001:2015 Internal Audit Course based on ISO 19011:2018 Latest Guidelines

Buildnet Construction, Inc.

153 Edsa, Brgy. Wack-wack, Mandaluyong City

August 27-31, 2019

Basic Pollution Control Officers 40-hours Training Course

GABY Training Center

CityNet Central, Sultan St., Brgy. Highway Hills, Mandaluyong City

October 9-12, 2018

Equipment Management Seminar Workshop

ACEL Technical Training Center, Inc.

Jollibee Plaza Condominium, Ortigas Complex, Pasig City

October 20, 2017

Ethics in Purchasing

Philippine Institute for Supply Management (PISM)

PSE Centre, Exchange Road, Ortigas Center, Pasig City

COMPETENCIES

- Licensed Mechanical Engineer

- Registered Master Plumber
 - Certified Pollution Control Officer
 - Experienced in Procurement process including strategic sourcing via competitive bidding
 - Familiarized with Heavy Equipment and truck parts
 - Knowledgeable in Plumbing design and estimate
 - Proficient with MS Office 2010 and earlier versions
 - Beginner in AutoCAD and Adobe Photoshop
 - Obtained Driver's License
-
-

PERSONAL DATA

Age:	27 years old
Sex:	Male
Height:	5'10"
Weight:	78 kg
Date of Birth:	October 18, 1994
Place of Birth:	City of Malolos, Bulacan
Nationality:	Filipino
Civil Status:	Single
Language:	Filipino, English

REFERENCES

Mary Rose O. Buenafe, ME

Purchasing Supervisor
Buildnet Construction, Inc.
153 Edsa, Brgy. Wack-wack, Mandaluyong City, Metro Manila
0945-4285475

Engr. John Carlo V. Porciuncula

Facilities Supervisor
COCOLIFE (United Coconut Planters Life Assurance Corporation)
6807 Ayala Ave., Makati, 1206 Metro Manila
0917-551379

Engr. Lolito H. Baitan, Jr.

Operations Manager
4B Construction Corporation
Apalit, Pampanga
0917-6321602

I hereby certify that all above-mentioned information is true and accurate to the best of my knowledge.



Engr. Van Joseller E. Flores